

## COMMUNITY HEALTH OUTREACH WORKER I FULL-TIME CONTRACTUAL

Recruitment #15-000205-0019

|                 |                                       |
|-----------------|---------------------------------------|
| DEPARTMENT      | DHMH Local Health - Washington County |
| DATE OPENED     | 7/20/2015 3:00:00 PM                  |
| FILING DEADLINE | 9/22/2015 11:59:00 PM                 |
| SALARY          | \$11.50 - \$14.63/hour                |
| EMPLOYMENT TYPE | Full-Time                             |
| HR ANALYST      | Carolyn Chase                         |
| WORK LOCATION   | Washington County                     |

### GRADE

6

### LOCATION OF POSITION

Department of Health and Mental Hygiene

Washington County Health Department

1302 Pennsylvania Avenue

Hagerstown, MD 21742

### Main Purpose Of Job

A Community Health Outreach Worker I is the entry level of work providing health and disease prevention information to medically underserved populations in the community and assisting them in adopting healthy behaviors. Employees in this classification do not supervise. Employees receive close supervision from a community health educator or other designated higher-level administrative official. The work requires travel to various locations, such as homes, religious organizations and community agencies. Positions in this classification are evaluated using the Classification Job Evaluation Methodology. The use of this method involves comparing the assigned duties and responsibilities of a position to the job criteria found in the Nature of Work and Examples of Work sections of a class specification. The Community Health Outreach Worker I learns to perform duties under close supervision.

### MINIMUM QUALIFICATIONS

**Education:** Graduation from an accredited high school or possession of a high school equivalency certificate.

**Experience:** None.

**NOTE:**

1. Experience providing assistance to individuals in a health care or social services setting may be substituted for the required education on a year-for-year basis.
2. Candidates may substitute U.S. Armed Forces military service experience as a non-commissioned officer in Health Services classifications or Health Services and specialty codes in the health related field of work on a year-for-year basis for the required experience.

## **LICENSES, REGISTRATIONS AND CERTIFICATIONS**

Employees in this classification may be assigned duties which require the operation of a motor vehicle. Employees assigned such duties will be required to possess a motor vehicle operator's license valid in the State of Maryland.

## **SELECTION PROCESS**

Applicants who meet the minimum qualifications will be evaluated. The evaluation may be a rating of your application based on your education, training and experience as they relate to the requirements of the position. Therefore, it is essential that you provide complete and accurate information on your application. Please report all related education, experience, dates and hours of work. For education obtained outside the U.S., a copy of the equivalent American education as determined by a foreign credential evaluation service must accompany the application. All information concerning your qualifications must be submitted by the closing date. We will not consider information submitted after this date. For Recorded Job Information Call: 410-767-6018.

## **BENEFITS**

### **[CONTRACTUAL EMPLOYEE HEALTH BENEFITS](#)**

## **FURTHER INSTRUCTIONS**

Online application process is **STRONGLY** preferred. If online process is not available, please send your paper application to: DHMH, Recruitment and Selection Division, 201 W. Preston St., Room 114-B, Baltimore, MD 21201. The paper application must be received by 5 pm, close of business, on the closing date for the recruitment, no postmarks will be accepted.

Incorrect application forms will not be accepted.

**If you need to submit additional information, the preferred method is to upload. If unable to upload, please fax requested information only to 410-333-5689.**

Appropriate accommodations for individuals with disabilities are available upon request by calling: (410) 767-1251 or MD TTY Relay Service 1-800-735-2258.

We thank our Veterans for their service to our country, and encourage them to apply.

As an equal opportunity employer Maryland is committed to recruiting, retaining and promoting employees who are reflective of the State's diversity.

Apply to [www.dbm.maryland.gov](http://www.dbm.maryland.gov)